

KEY SYSTEM SPECIFICATION FORM

Dear valued customer,

Please include this **Key System Specification Form** with your purchase order and keying schedule. E-mail to dahorders.us@dormakaba.com.

General Information

YOUR ORDER CANNOT BE ENTERED OR MANUFACTURED WITHOUT THIS INFORMATION

| A. Dealer | PO Number |
|---|----------------------|
| B. Contact Person | |
| C. Contact Phone | |
| D. Contact Email(To send edited keying schedule or other d | ocuments for review) |
| | |
| F. Is this a new or existing key system? | New Existing |
| G. If existing, what is the Registry number or | prior order number? |
| H. Project name and complete address with | zip code: |
| | |
| | |
| | |
| I. What type of project is this? | |

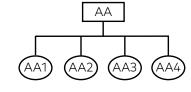
(Airport, condo, condo complex, apartment, hospital, nursing home, office building, office park, private school, school district, college, university, retail, industrial, manufacturing, government, military, etc.)

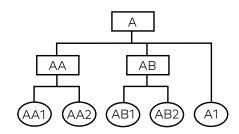
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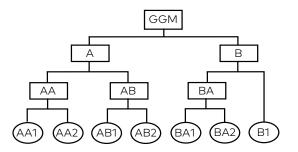
System Architecture and Expansion – Please Select Only One

| □ Oı | ne Level of Keying – Not Master Keyed |
|------|--|
| A. | How many changes will be required? |
| В. | Does the attached order constitute the completed |
| | project \square or just a portion? \square |
| c. | What is the approximate number of locked openings on the |
| | completed project? |
| | |
| □Ти | vo Levels of Keying – Master Key System |
| A. | How many changes will be required? |
| В. | Does the attached order constitute the completed |
| | project \square or just a portion? \square |
| c. | What is the approximate number of locked openings on a |
| | completed project? |
| | |
| □Th | ree Levels of Keying – Grand Master Key System |
| A. | How many separate masters will be required under the |
| | grand master? |
| В. | What is the maximum number of changes required under |
| | any given master? |
| c. | Does the attached order constitute the completed |
| | project \square or just a portion? \square |
| D. | What is the approximate number of locked openings on the |
| | completed project? |
| | |
| □F | our Levels of Keying – Great Grand Master Key System |
| A. | How many separate grand masters will be required under |
| | the great grand? |
| В. | What is the maximum number of masters required under |
| | any given grand master? |
| C. | What is the maximum number of changes required under |
| | any given master? |
| D. | Does the attached order constitute the completed |
| | project \square or just a portion? \square |
| E. | What is the approximate number of locked openings |
| | on the completed project? |











| A. Keyway | | | | |
|---|---|--|--|--|
| \square SC Conventional Cylinders | ☐ BA 7-pin Small Format IC | | | |
| □ SC Large Format IC | □ D100 7-pin Small Format IC DORMA SKC- Complete B Below | | | |
| ☐ Other (Specify) | □ D100 7-pin Conventional SKC- Complete B Below | | | |
| B. For dormakaba SKC Keyway Only (D100- | -D600) | | | |
| ☐ Existing Project – Please furnish projec | ct/site number | | | |
| ☐ New SKC Project | | | | |
| This project will be maintained by \Box d | ormakaba 🗆 CKC 🗆 New Commercial Key Cutter | | | |
| Name of existing dormakaba Commercia | al Key Cutter who will maintain this project | | | |
| CKC Phone/Email | | | | |
| ☐ New Commercial Key Cutter Agreeme | | | | |
| \square End user has in-house lockshop and wants to be a dormakaba Institutional Key Cutter | | | | |
| ☐ New Institutional Key Cutter Agreeme | ent Attached | | | |
| Name of End User Locksmith | | | | |
| End User Lockshop Phone | | | | |
| Special Koving Beauty d | | | | |
| Special Keying Required | specifications using BHMA keying symbols. | | | |
| ☐ Construction master keying – Causes a | | | | |
| Temporary cores or cylinders are highly re | | | | |
| ☐ Selective master keys (JAN, HKP, etc.) | commended for larger systems. | | | |
| Each selective causes a loss of 25% of cor | mbinations | | | |
| SKD combinations under system contro | | | | |
| SKD combinations under a separate con | | | | |
| 300 combinations under a separate con | | | | |
| | | | | |
| Cylinders and Key Marking | | | | |
| Cylinders | Keys | | | |
| ☐ Ink in concealed place (default) | ☐ Key Symbol (default) | | | |
| | □ DND | | | |
| | ☐ US Property | | | |
| | \square Special – Please attach with specifics | | | |



| Key Quantities | Per Key Symbol | Per Lock | Key Packaging |
|--|-------------------|---|---|
| Control Keys | | T CT LOCK | ☐ Pack CKs seperately (default) |
| GGGMKs | | | ☐ Pack CKs in cylinder boxes |
| GGMKs | | | |
| GMKs | | | *All Master Keys and Controls are always packed seperately and sent Signature Required. |
| Master Keys | | | |
| Change Keys | | | Send bitting list if required to: |
| Construction MKs | | | |
| Selective MKs | | | |
| Emergency MKs | | | |
| | | | |
| | | or via e-mail: | |
| Shipping | | | |
| All locks and keys unless otherwise s | | ed to dormakaba Deo ow. | aler |
| Cutters under contract, | and only to the | nly to Authorized dormakabo address on www.keyauthoriz | zation.com. |
| Ship Change Keys | . to: | | Ship Keyed Locksets to: |
| Attn: | | | Attn: |
| | | | |
| Ship Master Keys | / Emergency | ⁄ Keys to: | Ship Control Keys to: |
| Attn: | | | Attn: |
| | | | |
| For Temporary Co | = | = | |
| Ship Construction | n Master Key | s to: | Ship Permanent Cores/Cylinders to: |
| Attn: | | | Attn: |
| | | | |