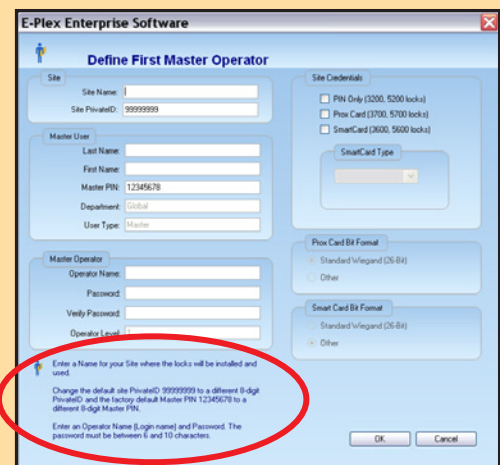




First, Install the E-Plex® Enterprise Software per the on-screen instructions



Once software is properly installed, click the new icon on your desktop



Follow these instructions to define your Site Private ID, Master User, Master operator, Site Credentials etc. of your Enterprise system



**1**

**Set System Parameters (one time setup)**

**2**

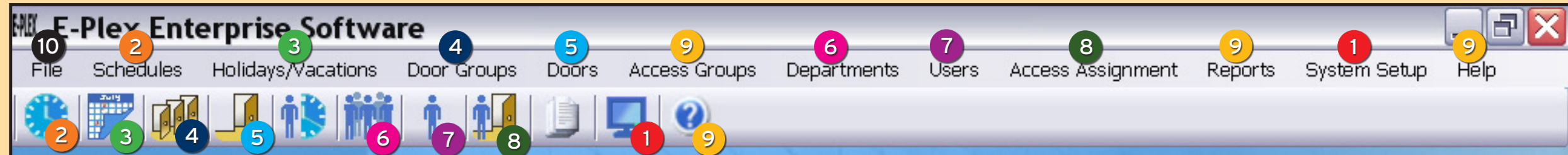
**If access schedules other than 'Always' are desired, click to add additional schedules**

**3**

**To add holidays or vacations if desired, enter information for each and save**

**4**

**A default Door Group called "Default" and a default Door Group Manager called "Global Manager" already exist in the system; they can be renamed. One DG Manager will be automatically assigned to a Door Group by the system**



**5**

To create each Door, select which Door Group you want it to belong to, click Add, enter Door Information and Save

**6**

A default Department called "Global" already exists in the system which can be renamed. It is necessary to have a Department before Users can be added.

**7**

Click Add to add Users. Enter User information, select Department and User Type. If card type is selected for E3600, E3700, E5600 or E5700 Series Locks and Controllers, a new screen is displayed to enroll cards—Prox and/or Smart Card.

**8**

To assign Users and Schedules to Doors, click Access Assignment and follow on-screen instructions

**9**

For details on these features, the Wireless Option and other information, click Help to view or print the Enterprise Software User Guide.

**10**

You are now ready to transfer door configuration and user access data to the integrated M-Unit to program locks. Refer to the PC M-Unit "Getting Started" document for instructions on the PC M-Unit data transfer, especially if you are using a "separate" Netbook/Laptop PC to do the transfer as "Manual Sync".

M-Unit Synced